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Directions for Enrolling

The Ann Arbor Public Schools Enrollment process begins with the online application system. This is a secure process that allows the district to collect and verify the information for your child prior to the start of the new school year.

To find out more about our schools and application options, please visit the district's website. Please note that some enrollment options, such as in-district transfers and school of choice applications, are only available at particular time frames. Check the district website for details: <u>http://www.a2schools.org/enrollment</u>.

Using the online application

- 1. Open a web browser and go to the URL: http://www.a2schools.org/enroll
- 2. Look for and click the '**Enroll Here**' link and read carefully for enrollment options and the link to pre-enroll, where applicable.
- 3. Look for the '**Start Here**' section to begin the form:
 - a. Does your family reside or plan to move into the Ann Arbor Public School District?
 - b. Does your child currently attend an Ann Arbor Public School?
 - c. What grade will your child be in this fall?
- 4. Next, select from the available Enrollment options, noting that some options are available only at particular time frames:
 - a. New Enrollment to your neighborhood school

Pre-Enrollment XXX8-XXX
Introduction Welcome to the Ann Arbor Public School online Pre-Enrollment for the 2828-282X School Year!
start here To get started, please select the enrollment options that best describes your student.
Ny family resides or is moving into the Ann Arbor Public School District (repres
- Select -
My child is currently attending an Ann Arbor Public School required
- Select -
I am enrolling my child in: required
- Select -

- b. In-District Transfer (you wish your child to attend a school other than the school in your attendance area)
- c. School of Choice (you live outside the Ann Arbor Public School District and wish to enroll)
- 5. Complete all required fields (flagged with a red *). Please be aware some fields (telephone, dates) have specific entry formats indicated to the right of the field.
- 6. Electronically sign and date the application.
- 7. Enter an email address at which you wish to receive a submission confirmation (please double-check that your email is typed in correctly or you may not receive the follow-up communications).

Review your application and click the **Submit** button to complete the application.

Starting in late Spring, parents enrolling for neighborhood schools will receive a message from the school inviting them to complete their enrollment and make arrangements to bring in their proofs of residency and other required documentation. In-District and School Of Choice applications will be processed according to the timeline posted on the Website: <u>http://www.a2schools.org/enrollment</u>.

If you have technical questions about completing or submitting the application, please contact PowerSchool Enrollment Family Support at 866-752-6850, click on the Help icon at the top of the pre-enrollment application for chat support, or email at support@infosnap.com.

If you have questions about the information being requested in the online registration portal, please contact the Student Accounting Office at <u>enroll@a2schools.org</u> (best) or leave a voice message at 734-994-2249.